

## Ultracamp Terms

- **User** - An individual with access to the administrative side of UltraCamp
- **Client** - An individual who wants to sign up for a program
- **Public View** – The side clients/customers see.
- **Wizard** - An UltraCamp tool designed to walk you through an aspect of setup in a series of pages.
- **Location** – Think of this as Department. This will be updated on the public side.
- **Category** – Think of this as Interests. This will be updated on the public side.
- **Category** – Is also for the topic area or title need to be created before you can create many of the template options
- **Support Ticket** - A request for assistance entered directly into the UltraCamp database by an UltraCamp user.
- **Session** - A program or camp/class you want your clients to register for online.
- **Season** – One full year of programming for DCL, not labeled by area. (ex. 2022 – 2023 Season) Used for financials and reporting.
- **Forms** – Includes waivers, supplemental forms, custom question form for sessions.
- **Document Management** – Uploads and downloads required or provided.
- **Scheduling** – Setup your session.
- **Tasks** – Items customers need to complete before their session.
- **Lightning Bolt Settings** – Can't be changed and will affect anyone using the template.

- **Processes** – Used to attach tasks to a process to attach to a session
- **Session Templates** – Template needed to create a session
- **Session Options** – Can add additional purchase options to session (t-shirts, meals, private lessons, pathway). This can be visible or hidden from clients.
- **Page Order Master** – What sections will be included in the registration process and in what order.
- **Account Custom Questions** – Question asked when they create their account.
- **Person Custom Questions** – Question asked when they are filling out personal information during registration (address, phone number, etc.)
- **Session Custom Questions** – Questions asked in a specific program, camp, class.
- **Document Center** – Space for forms that you want clients to upload, download, or fill out.
- **Message Center** – Space for email communications and task reminders to clients.
- **Camp Store** – At this point, only used for gift certificates if someone wanted to buy one for their family/friends.
- **Sponsorships** – Used for companies, organization, and schools to pay for people to attend. Mostly used for PD.
- **Merchant Account** - *Planning to go with Stripe.*